



## The Paramedic Association of New Brunswick

## L'Association des paramédics du Nouveau-Brunswick

Dear Applicant,

Since you are already a licensed paramedic in another province within Canada, we have created a checklist to help ensure an easier transition to your registration within New Brunswick. As you are aware, the Agreement on Internal Trade has some benefits when moving from one province to another. PANB hopes that the checklist below will help make the process smooth and simplified.

- Registration Application form
- Proof of successful completion of a PANB Approved Educational Program (Diploma/ Certificate)
- Approved Criminal Records Check (Enhanced Police Information Check)  
<http://sterlingtalentsolutions.ca/panb> (must be performed within 60 days of examination date)
- EMT/PCP/ACP - Copy of a valid Health Care Provider CPR card (issued less than 12 months from exam date)
- ACP – Copy of a valid ACLS or PALS Provider Card (Issued less than 24 months from exam date)
- Exam policy (please read and sign this document)
- Payment (\$100 **non-refundable** fee or full new graduate exam fee)
- A **clear copy** of government issued identification

All applicants transferring a registration to New Brunswick from another Canadian Jurisdiction must write the jurisprudence exam prior to being registered. Each applicant needs to pay all fees in full prior to receiving their New Brunswick credentials.

If you have any questions regarding this package or on registration please contact our office at (506) 459-2638 (toll free: 1-888-887-7262) or via email at [info@panb.ca](mailto:info@panb.ca) and someone will be able to assist you.

Regards,

Chris Hood  
Executive Director/ Registrar



The Paramedic Association  
of New Brunswick  
L'Association des paramédics  
du Nouveau-Brunswick

298 Main Street, Fredericton, NB E3A 1C9  
P:(506) 459-2638 | Fax:(506) 459-6728

# Application for Registration 2023

\*All required information for registration, including payment, must be received by 4:30 pm (Atlantic Time) on application deadline date in order to qualify to write the Licensing Exam

## Applicant Information

Female Male Other

Name: (First, Middle, Last) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Street) (City) (Prov.) (Postal Code)

Telephone: \_\_\_\_\_  
(Home) (Work) (Cell)

Email address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(DD) / (MM) / (YYYY)

## Education Information

Name of Educational Program/Institution: \_\_\_\_\_

Location: \_\_\_\_\_ Date of completion: \_\_\_\_\_

*\*Proof of completion of an approved education program must be submitted with application. A copy of your diploma must be submitted prior to licensure.*

## Licensing Exam

I am applying to write:  EMT Exam  PCP Exam  ACP Exam

Have you unsuccessfully written an Entry to Practice Examination, at this license level, in any other jurisdiction?

Yes  No. If yes, which jurisdiction? \_\_\_\_\_

Please indicate the exam date for which you are applying:

- January 23, 2023 (application deadline: January 9, 2023)  February 24, 2023(application deadline: February 10, 2023)  
 August 14, 2023 (application deadline: July 31, 2023)  September 22, 2023(application deadline: September, 2023)

*\*All exams will take place at 10:00am unless otherwise indicated. Please check [www.panb.ca](http://www.panb.ca) for the most up-to-date information. **\*\*Exam dates, and times are subject to change without prior notice.\*\****

## Payment information

Credit Card authorization: VISA/MasterCard/AMEX – **PLEASE PRINT CLEARLY.** – *There will be an additional 3% fee added to all credit card payments*

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Cardholder: \_\_\_\_\_

Please indicate:  \$100.00 (deposit on exam only)  \$1110.00 (new graduate exam and 2023 registration fee)  
 \$810.00 (jurisprudence exam and 2023 registration fee)

*\*You must pay a minimum of \$100.00 as a **NON-REFUNDABLE DEPOSIT** by the application deadline. The registration fee (\$410) and the balance for the exam (total fee for exam: \$700.00 for new graduate or \$400.00 for jurisprudence) must be paid in full on the day of the exam.*



## Professional Practice

- Have you ever been convicted of an offence or do you have any outstanding charges not previously reported to the PANB?  Yes  No

*\*If you answered yes, obtain more information from PANB.*

*\*\*\*"Offence" or "charge" or "conviction" respectively mean an offence or charge or conviction under the Criminal Code of Canada or under any other federal statute of Canada, including but not limited to the Controlled Drugs and Substances Act, or an offence, charge or conviction in respect of similar statutes in any jurisdiction outside of Canada.*

- Have you ever previously applied to the Paramedic Association of NB?  Yes  No
- Are you currently applying or have you previously applied for licensure/examination to become a paramedic in a province other than New Brunswick?  Yes  No

*If yes, please list each province: \_\_\_\_\_*

- Are you currently or have you ever been registered/licensed/certified to practice paramedicine in another Canadian Province?  Yes  No

*\*If you answered "yes", please provide a completed Verification of Registration Form*

- Are you currently or have you ever been registered/licensed/certified to practice in a regulated profession, other than paramedicine, in New Brunswick or elsewhere?  Yes  No

*\*If you answered "yes", please provide a completed Verification of Registration of Other Regulated Profession Form*

- Have you ever had your license/registration suspended, revoked or under investigation for incompetence, professional misconduct, conduct unbecoming or incapacity as a paramedic or another regulated profession in New Brunswick or elsewhere?  Yes  No

*\*If you answered yes, obtain more information from PANB.*

- Has your license/registration ever had conditions, restrictions or limitations imposed on it as a paramedic or another regulated profession in New Brunswick or elsewhere?  Yes  No

*\*If you answered yes, obtain more information from PANB.*

**I certify that the information provided in this form is correct and by signing, I agree to comply with the rules and regulations as set out by PANB.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**The Paramedic Association  
of New Brunswick**  
**L'Association des paramédics  
du Nouveau-Brunswick**

**Verification of Paramedic Registration  
Emergency Medical Technician / Primary & Advanced Care Paramedic**

**Part 1: To be completed by the applicant**

<b>Instructions:</b>	Send to each Paramedicine regulatory body where registered and/or licensed currently or previously. Additional copies of this form must be used if you have been registered in more than one province/territory.		
Family Name:	Given Names:		
Former Names:			Date of Birth:
Address:			
Paramedic Training Agency:			Country:
Graduation Date:		Registration Number:	
Signature:		Date:	

**Part 2: To be completed by the regulatory body**

<b>Instructions:</b>	Please complete the information below and then mail directly to the Paramedic Association of New Brunswick, 298 Main Street, Fredericton, NB E3A 1C9		
Name of Licensing Body:			
Name of Registrant			
Level of License Granted (title)		Registration By:	
Registration Number		Examination <input type="checkbox"/> Previous Registration <input type="checkbox"/> Labour Mobility <input type="checkbox"/>	
Initial Registration Date in Jurisdiction:		Other <input type="checkbox"/> _____	
Registration Status: (active, inactive, suspended)		Expiry Date of Registration	
Has this person's registration/license ever been denied, revoked, suspended, restricted or under review? Yes: <input type="checkbox"/> No: <input type="checkbox"/> If yes, please indicate reason in <b>Part 4</b> .			
If yes, has this person's registration/license been reinstated? Yes: <input type="checkbox"/> Date: _____ No: <input type="checkbox"/>		Has this person completed the necessary Continuing Education to maintain currency in practice in your jurisdiction? Yes: <input type="checkbox"/> No: <input type="checkbox"/>	

Do you require individuals to meet all competencies in the NOCP (2011) level, to register at the equivalent level used in your jurisdiction? Yes:  No:   
If no, please complete **Part 3**

**IMPORTANT:** Please append a copy of all documents outlining Skills, Abilities, Attitudes, and Knowledge required to practice paramedicine at this level in your jurisdiction, prior to submitting this verification form.

Is the individual listed above licensed to provide **ALL** of the Skills, Abilities, Attitudes, and Knowledge that you have documented? Yes:  No:   
If no, please complete **Part 3**

**Part 3: Please provide details below if this person's registration/license does not meet the NOCP(2011) competencies, or if the individual is not licensed to provide all Skills, Abilities, Attitudes, and Knowledge as you have appended to this document (continue on reverse side or attach separate page if necessary).**

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**Part 4: Please provide details below if this person's registration/license has ever been denied, revoked, suspended, restricted, or under review (continue on reverse side or attach separate page if necessary).**

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Contact number(s) for Contact person & Comments (if Applicable)

Agency Seal

Contact Name:

Signature:

Title:

Date

Personal information on this form is collected by the Paramedic Association of New Brunswick under the authority of the Paramedic Act. This information is protected from unauthorized use and disclosure in accordance with the Protection of Privacy Information Act and may be disclosed only in accordance with the act.



**The Paramedic Association  
of New Brunswick**  
**L'Association des paramédics  
du Nouveau-Brunswick**

**Verification of Registration  
Regulated Profession other than Paramedicine**

**Part 1: To be completed by the applicant**

<b>Instructions:</b>	Send to each regulatory body where registered and/or licensed currently or previously in a profession other than paramedicine. Additional copies of this form must be used if you have been registered in more than one province/territory.		
Family Name:	Given Names:		
Former Names:			Date of Birth:
Address:			
Training Agency:			Country:
Graduation Date:		Registration Number:	
Signature:		Date:	

**Part 2: To be completed by the regulatory body**

<b>Instructions:</b>	Please complete the information below and then mail directly to the Paramedic Association of New Brunswick, 298 Main Street, Fredericton, NB E3A 1C9		
Name of Licensing Body:			
Name of Registrant:			
Level/Category of License Granted or Title:			
Initial Registration Date in Jurisdiction:	Registration Number:	Expiry Date of Registration	
Has this person's registration/license ever been denied, revoked, suspended, restricted or under review? Yes: <input type="checkbox"/> No: <input type="checkbox"/>			
If yes, please indicate reason and details on the reverse side or attach a separate letter			
If yes, has this person's registration/license been reinstated? Yes: <input type="checkbox"/> Date:			No: <input type="checkbox"/>
Contact Name:	Agency Seal		
Title:			
Date:			
Signature:			

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# Paramedic Association of New Brunswick

## Examination Policies and Conduct

You are responsible to ensure that you are prepared, at the right time to write your examination ("exam"). The latest updates and revisions to the Examination Schedule are available on the PANB website or you may call the PANB office during business hours. It is strongly advised that you check the exam schedule regularly for any changes.

If you are unable to write an exam due to illness or a personal/family emergency, you must notify PANB by telephone as soon as possible but no later than 24 hours prior to the start of the exam

**I understand that the contents of the PANB licensing exam are highly confidential. I understand that disclosing or discussing the contents of the PANB licensing exam with anyone, including but not limited to, other candidates, classmates, instructors, fellow practitioners or any other member of the public before, during or after an exam sitting is considered cheating and that cheating is a form of academic dishonesty. All forms of academic dishonesty are considered serious offences with PANB and could result in a disciplinary suspension, withdrawal, or expulsion from the exam process.**

**It is important that you read and understand the code of conduct and examination policies.**

I have read and understand the Academic Code of Conduct and Examination Policies.

Print Name

Signature

Date

Witness

## Understanding the Do's and Don'ts of Using Exam Monitor

[ExamMonitor](#) is a remote proctoring/invigilation solution for exam security from any location, for small-scale, large-scale, and online courses, so it is important for exam-takers to understand how ExamMonitor works and how to prevent false flags regarding potential integrity breaches.

### How ExamMonitor Works on Exam Day

1. [ExamID](#) verifies the exam-taker's identity at login and ExamMonitor begins recording video and audio at the start of the exam — without the need for WiFi.
2. When the exam is completed, the video and audio files are automatically uploaded along with answer files and stored securely within ExamSoft.
3. The advanced A.I. system (and a professional proctor if selected by the client) analyzes the exam-taker's movement, eye gaze, background noise, and more for any anomalies that could indicate academic dishonesty.
4. Exam administrators receive a detailed report of any anomalies with the ability to review the recordings in question.

### What to Do During the Exam

Exam-takers should follow these ExamMonitor guidelines for a smooth and successful assessment experience:

- Take the exam in a well-lit room with **front-facing lighting** so that your face can be clearly seen
- Make sure your webcam lens is clear and free of dirt or debris
- **Remain seated** for the entire exam
- Keep your **eyes on the screen**
- **Stay quiet** throughout the exam
- **Keep your laptop active** (not in sleep mode or with lid closed) throughout the exam

### What Not to Do During the Exam

To prevent being flagged for unusual behavior, exam-takers should avoid this list of “suspicious activities” the system may report:

- **No Speaking, Background Noise, or Other People in the Room**  
Do not talk, read out-loud, or have any devices turned on in the background (e.g. TV, radio, music, etc.). No one else should be in the room with you during the exam.
- **No Unusual or Excessive Movement**  
The system monitors your baseline movement patterns. Avoid any unnecessary or excessive movement and gestures.

- **No Leaving the View of the Camera**  
Do not move from your seat or leave the view of the device's camera. Do not attempt to block the view of the camera.
- **No Unauthorized Materials**  
Unless allowed by your instructor, external resources are strictly prohibited during an exam. Looking away from the screen to read a textbook or write notes will be flagged as an anomaly.
- **No Using External Devices**  
Turn off all external devices before an exam. No mobile phones, tablets, or other electronics of any kind are permitted.
- **No Wearing Hats or Headphones**  
Do not use earphones/headphones and make sure your ears are always uncovered.

### **What Happens if I get flagged for Suspicious Activity\_During the Exam**

1. The video/audio file will be reviewed by 3 separate processes to determine if the policy has been followed
2. If there is proven malicious intent to circumvent the policy the candidate will have their attempt and fees forfeited
3. If there is no proven malicious intent the candidate will have their attempt forfeited without any forfeiture of fees.

# Exam Day Guide for Exam-Takers



Make sure your device meets the [Minimum System Requirements](#)



Download the Exemplify™ application and test your device's camera and microphone



Reserve a quiet, **well-lit space** with a comfortable chair



Close all applications and web browsers and turn off your phone



Follow instructions provided



Position your camera so your face is centered in the frame



Leave the View of the Camera



Use Unauthorized Materials



Move in an Unusual or Excessive Way



Use External Devices



Look Away from the Screen



Have Other People in the Room



Wear Hats or Headphones



Speak or Have Any Background Noise

## Academic Misconduct and Dishonesty

Academic misconduct includes actions that have a negative effect on the integrity of the testing environment. Academic dishonesty is any deliberate attempt to gain advantage by deceiving PANB staff members or designate who are monitoring the exam. Offences of this nature are unacceptable. If anyone suspects that an attendee has committed academic misconduct, they must immediately report their concern to PANB staff members to ensure the appropriate course of action is taken as to maintain the integrity of our examinations.

It is expected that attendees will familiarize themselves with the actions that are defined as academic misconduct by PANB. Attendees, who are unclear about what might be considered academic misconduct, should consult the PANB Registrar. The following examples are provided for descriptive purposes and are not intended to constitute an exhaustive list. Academic dishonesty may involve an individual or a group, and includes but is not limited to the following offences:

**A. Plagiarism** - claiming the words, ideas, artistry, drawings, images or data of another person as if they were your own. This includes

- i. Copying another person's work*
- ii. Presenting someone else's work, opinions or theories as if they are your own;*
- iii. Presenting another's finished exam as your own;*
- iv. Working collaboratively on an exam and then submitting it as if it were created solely by you; or submitting the same work, in whole or in part, as your completed exam*

**B. Cheating.** The use of any materials or aids not expressly allowed by the auditor or Registrar in an examination or test;

- i. Copying another person's answer(s) to an examination or test question;*
- ii. Consulting with another person or unauthorized materials outside of an examination room during the examination period (e.g. discussing an exam or consulting materials during an emergency evacuation or when permitted to use a washroom);*
- iii. Improperly submitting an answer to a test or examination question completed, in whole or part, outside the examination room unless specifically permitted by the examination format;*
- iv. Improperly obtaining, through deceit, theft, bribery, collusion or otherwise, access to examination paper(s) or set of questions, or other confidential information.*

**C. Misrepresentation of personal identity or performance**

- i. Impersonating someone or having someone impersonate you in person, in writing. Both the impersonator and the individual impersonated (if aware of the impersonation) are subject to a penalty;*
- ii. Falsely identifying oneself or misrepresenting one's personal performance outside of a particular exam, in an exam in which one is not officially enrolled, or in the exam process*
- iii. Withholding or altering academic information, transcripts or documents.*

**D. Contributing to Academic Misconduct** - knowingly assisting someone to commit any form of academic misconduct is itself academic misconduct. This may include, but is not limited to:

*i. Offering, giving or selling material with the knowledge that these works will likely be subsequently submitted as a completed exam;*

*ii. Allowing work to be copied during an examination*

*iii. Offering, giving or selling answers to exams*

*iv. Unauthorized sharing of examination questions and/or answers.*

## **PENALTIES AND CONSEQUENCES FOR ACADEMIC MISCONDUCT**

### **Disciplinary Withdrawal (DW)**

An invigilator or the Registrar may recommend that an attendee be assigned a disciplinary withdrawal. Attendees who are assigned a disciplinary withdrawal for academic misconduct shall **have their case referred immediately to the Conduct and Competency Committee for their review and decision. All disciplinary action will be rendered at their discretion and PANB will fully support any decision rendered.**